



**Special Education Advisory Committee Agenda**  
**LCPS Administrative Building**  
**21000 Education Court, Ashburn, Virginia 20148**  
**SEAC-Sponsored Program, 6:00 – 7:30 p.m.**

**Wednesday, October 6, 2021 - Live Stream:** <https://www.lcps.org/Page/140009>

**Presentation**

Meet the Office of Special Education Department Staff: Understanding Their Roles and Responsibilities (Supervisors, Specialized Instructional Facilitators, Consulting Teachers, and Specialist)

Presenters: LCPS Special Education Department Staff

**Business Meeting Agenda**

1. Welcome and Call to Order, Sharon Tropf, SEAC Chair
2. Public Comment
3. Reports and Updates
  - A. SEAC Chair
    - PTA/PTO Representatives
    - Update Annual SEAC Awards
    - Current/New Issues
  - B. Executive Committee Members
  - C. Subcommittees
  - D. Parent Resource Services
  - E. School Board Liaison
  - F. Office of Special Education and the Department of Student Services
4. New Business
  - A. Policy and Compliance Subcommittee
5. Adjourn

**SEAC Leadership:**

SEAC Chair	Sharon Tropf	<a href="mailto:SEACChair@lcps.org">SEACChair@lcps.org</a>
SEAC Vice Chair Planning	Shehnaz Khan	<a href="mailto:SEACViceChairPlanning@lcps.org">SEACViceChairPlanning@lcps.org</a>
SEAC Vice Chair Membership	Heidi Bunkua	<a href="mailto:SEACViceChairMembership@lcps.org">SEACViceChairMembership@lcps.org</a>
SEAC Vice Chair Communications	Craig Metz	<a href="mailto:SEACViceChairCommunications@lcps.org">SEACViceChairCommunications@lcps.org</a>
SEAC Secretary	Kathryn Rosenbrook	<a href="mailto:SEACSecretary@lcps.org">SEACSecretary@lcps.org</a>

**SEAC Liaisons:**

LCPS Staff Liaison, Acting Director	Donna Smith	<a href="mailto:Donna.Smith@lcps.org">Donna.Smith@lcps.org</a>
School Board Liaison Alternate	Ian Serotkin	<a href="mailto:Ian.Serotkin@lcps.org">Ian.Serotkin@lcps.org</a>

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*Anyone needing accommodations for a disability to attend or take part in this activity should call (571) 252-1011.*

*Calls should be made five days prior to the activity when possible so that proper arrangements can be made.*

*If schools close for weather or other reasons, there will be no SEAC meeting.*